



SOUTHERN CORTES COMMUNITY ASSOCIATION

# MINUTES

## *Meeting of the Board of Directors*

**Date:** 6-Dec-2022

**Time:** 7:00 pm

**Location:** ZOOM

**Directors & Staff:** Bryan McKinnon, Cora Moret, Gypsy Mama, Judy Khemchand, Rebecca Thacker,  
**Regrets:** Hannah Schwartztruber, Samantha Statton **Staff:** Tammy Collingwood (Interim Manager)

1. 7:01 PM Meeting called to order
2. Motion to Accept Agenda  
Motion: JK Second: RT. Carried
3. Motion to Accept Board Minutes SCCA Board DRAFT Minutes 9-Nov-2022  
Motion: GM Second RT Carried
4. Interim Manager's Report: Tammy Collingwood  
Attached.  
Additional Points:
  - (i) JK: Tammy to explore potential gas tax funding
  - (ii) BM: Hiring Committee:
    - a) Financial & Administrative Coordinator posting deadline 7-Dec-2022
    - b) Executive Director Job Posting Draft to be circulated to Board
    - c) Total Administrative hours combined = 40 per week
  - (iii) Playschool ends December 15th
  - (iv) As per tradition, Hall closes December 24th to January 2nd
5. General Meeting of Members to approve 2023 Budget / SRD Core Funding
  - a. Date / Time of General Meeting: Saturday January 14, 2023 at 2 pm  
Motion JK Second GM Carried
  - b. Tax Funding request for 2023 will be \$50,500, which is almost identical to budget submitted to SRD in November 2021 by Marilyn Fitzmaurize and Mary Lavell.  
Motion BM Second JK Carried

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## 6. Governance Committee

### a. BC Societies Act Compliance

- i. At the 2022 AGM members requested a committee form to ensure that the SCCA's Constitution and Bylaws were in compliance with BC Societies Act.
- ii. Gypsy Mama and Mark Braaten researched and confirmed that a) only minor changes were needed, b) the transition process of migrating some items from the Constitution to the Bylaws does not require membership approval.
- iii. Motion to transition the revised Constitution and Bylaws to meet compliance with the BC Societies Act  
Motion BM Second CM Carried

### b. Cemetery Committee

- i. Discussion of Recent Email Motion to enter into the minutes
- ii. Email Cemetery Motion
  1. At the request of the Cemetery Committee:
  2. Bryan McKinnon makes the motion that there will be no vehicle traffic on cemetery property except on cemetery business
  3. Bryan, Hannah, Rebecca, Cora, Gypsy Mama In Favor
  4. Judy, Samantha not voting due to conflict of interest
  5. Motion Carried

## 7. Finance Committee

- a. Attached: SCCA Tax Funding Request 2023 5 Year Budget DRAFT V2
- b. Attached: Marilyn and Mary 5 Year Budget Submitted Nov2021
- c. Attached: SCCA Actuals to Budget with Forecast LOSS Anticipated

## 8. 8:47 PM Adjournment