



# MINUTES

## *Meeting of the Board of Directors*

Date: November 23rd, 2024  
Room

Time: 230pm

Location: Pioneer

Directors: Rebecca Thacker (chair), Susanna Bonner, Ruth Barrett (secretary), Michael Taylor, Jeremy Parnell

Staff: Cora Moret (ED), Janice Tomlinson

Guests: Colin Funk

ITEM	MINS	
1	5	Check-ins
2	5	Approval of October minutes 1ster- RT, 2nder-JP, Carried by All
3	30	<p>Executive Director Report New Pickleball Courts Project with CIPS- Motion to share the lawyer fees costs will be shared between CIPS and SCCA. 1ster- SB 2nder- MT Carried by all</p> <p>- Janice Tomlinson reviewed the 3 Dashboards Report now available with detailed operating costs Report for SCCA. SB expressed that the current report format seems too detailed for the SCCA purposes and a summary report would be more useful to SCCA eg. Simplify Profit &amp; Loss info so we see a quick snapshot of what Board needs to know about expensed/ revenue</p> <ul style="list-style-type: none"> <li>-Budget</li> <li>-How much spent in Main Categories</li> <li>-P&amp;L Summary</li> </ul> <p>Action- Janice will create a quick summary document for the Board for</p>



Southern Cortes Community Association

		<p>future.</p> <ul style="list-style-type: none"> <li>- How to proceed with Diversity Equity Inclusion- Cora proposed that we use the services of Connie Quail from Quadra in a Team Building Workshop eg. A 5 hour workshop on terminology/ definitions/ safe spaces/ transphobia/ legal framework/ policies/ procedures/ goals which will be visible to the Community to explain what we are doing. The cost is expected to be \$2000 and could come out of the Playschool budget. It was suggested that the cost could be shared with other organizations on island through a collaborative workshop. It was also suggested that any action should include Emotional Intelligence not just Binary Inclusion.</li> <li>Action-Rebecca proposed that further discussion on this workshop be deferred to next SCCA meeting. Action- Discussion around whether the Playschool should be a separate entity will be deferred to next SCCA meeting.</li> <li>- Website update by Janice- There are better formats available for a monthly fee, including Word Press/ Go Daddy. They have different pros and cons but Word Press has more creativity available. There is also the option of a website through subscription or ownership.</li> <li>Action- SB will forward Janice info on costs and functionality to maintain and streamline activities/ communications. Cora will also provide any info she has.</li> <li>Action- Next meeting will review the various website options available.</li> </ul>
4	15	<p>Standing Committee Reports:</p> <ul style="list-style-type: none"> <li>- Cemetery Committee(SB)- No Updates.</li> <li>- Friday Market Committee (JP) – added new member Trevor Bass.</li> <li>- Playschool Committee(RB)new appliances purchased. There is a great team of facilitators.</li> </ul> <p>Ad hoc Pickleball Committee(RB) Update given earlier in ED Report</p>
5	15	<p>New Business</p>



		<ul style="list-style-type: none"> <li>- Revenue generating potential for Pioneer Room initial discussion</li> <li>- Discussion around flying a flag outside the Hall when the Wellness Centre is open.</li> <li>- Initial discussion around using the SCCA website to not only improve functionality within but engage the Community more effectively. It could even use AI (Chat GPT).</li> </ul>
5	30	<p>Standing Committee Reports:</p> <ul style="list-style-type: none"> <li>● Finance Committee - Jeremy, Janice</li> <li>● Cemetery Committee - Susanna</li> <li>● Friday Market Committee - Jeremy</li> <li>● Playschool Committee - Ruth</li> <li>● Events &amp; Fundraising Committee - Michael</li> <li>● Human Resources Committee - Michael</li> </ul> <p>Ad hoc committee:</p> <ul style="list-style-type: none"> <li>● Pickle Ball - Ruth</li> </ul>
6	5	<p>Next board meeting/ Check outs:</p> <p>January 12- 10 am.</p> <p>Adjourned meeting at 3:50 pm</p>