



MINUTES

Meeting of the Board of Directors

Date: October 6th, 2024

Time: 10am

Location: Pioneer Room

Directors: Rebecca Thacker (chair), Susanna Bonner, Ruth Barrett (secretary), Jeremy Parnell

Staff: Cora Moret (ED)

Guests: Bryan McKinnon, Cortes Island Pickleball (CIPS) Society members- MaryJo Wolgar, Don Hall, Arlene, Krista

Absent: Michael Taylor

ITEM	TIME	
1		<p>Presentation by Bryan McKinnon representing CIPS Society - Agreement for Development of 2 New Pickleball Courts on SCCA/ SRD Property (beside the Skate Park)</p> <p>Highlights of presentation</p> <p>Reviewed the benefits to SCCA the Community at large emphasizing the cognitive and health benefits to all players</p> <p><u>Benefits to SCCA and Community-</u></p> <ul style="list-style-type: none"> -New courts location aligns with the SCCA mandate/goals and the proposed court is available on the SCCA and SRD property with the inclusion of mitigation and enhancement of the green space around the courts. Housing authority and Helen fully support the development if it includes the green space mitigation and enhancement. -Multipurpose use of the courts especially when the courts are covered for SCCA and Community event -With limited availability of the present courts at the school this would offer expanded use to members (and school courts would still be available) <p><u>Particulars of the Court Development Project</u></p> <ul style="list-style-type: none"> -2 options were discussed- 1 entirely on the SCCA property (smaller court size which may be difficult to build without further land assessment and the 2nd partially on SRD property (full size courts but no current agreement with the SRD to allow) <p>Action- Don Hall will work with the SRD on getting approval for use of</p>

		<p>SRD land. The SRD has a meeting at the end of October and this proposal will be added to their Agenda.</p> <p><u>Court Surface</u> -The concrete court would have a rubberized surface which is easier on the body but more problematic for multipurpose use. The surface requires maintenance to extend its life. Action- Estimated cost of the maintenance should be calculated for funding needs to be determined.</p> <p><u>Covered Courts</u> Recommendation-The addition of a court cover should be done sooner than later meaning not in phase 2 of the project and should factor in solar panels- A covered area would be an excellent emergency meeting spot.</p> <p><u>Use of the Upper Parking Lot for parking-</u> Create clear paths from the upper parking lot to facilitate access to the courts and beyond e.g. the Hall which would be aligned with the green space mitigation and enhancement.</p> <p><u>Budget/Funding Streams</u> -Access to Grants will be explored SRD Funding e.g. Gas Tax and other SRD funding similar to what the Quadra Is courts were able to access. -Access to other Grants have been explored by CIPS already ACTION- Cora will further explore Grant funding through SCCA Budget</p> <p><u>Property Liability/ Personal Injury Insurance-</u> Property Insurance would fall under the SCCA insurance and players could purchase personal injury through the National Pickleball Association.</p> <p><u>Court Booking Protocol-</u> Players would have to SCCA members and bookings would be done through the SCCA</p> <p><u>SCCA Agreement of Project-</u> CIPS reiterated that it is imperative that SCCA support the project and that work begins this fall to prevent any interference with the Spring nesting season. Action-Cora suggested a joint committee be set up between SCCA and CIPS. Need to engage the community and other groups for feedback about usage and support for the project</p>
2		<p>Check-ins with each member how they are feeling coming into the meeting</p>
3		<p>Approval of Previous Board Meeting Minutes Both the August and September meetings were approved</p>

	<p>1ster-SB 2nder-JP Carried by All</p>
<p>4</p>	<p>Executive Director Report Pickleball Court Initiative- -Important that the project have the backing of the community -The project should be SCCA guided and the money for the project should flow through the SCCA meaning that this would facilitate and expedite funding with the SCCA effort getting a cut of the funding. - Court time slots including allocated player times and multipurpose use would be introduced and reviewed annually with feedback from the community Action- Use the current SCCA Booking System</p> <p>SCCA gave agreement in principle to the pickleball court development. Motion to co-create the Proposed Agreement and adopt and implement the proposed agreement for the pickleball courts. 1ster- JP 2nder-RB Carried by All Action- All members to review current agreement and provide feedback to the Board.</p> <p>Next step to determine if there is community support by engaging the community to ensure it meets the needs of and has the support of the community.</p> <p><u>Financial Agreement re Donations</u> There should be an agreement between SCCA and the Cortes Foundation re Americal donations because the SCCA cannot provide Tax Receipts for American money.</p> <p><u>Lighting panel upgrade-</u> Not yet completed but contractor working on it.</p> <p><u>Rock barrier in the parking lot update-</u> The upper layer of rocks will be removed so plants can be added and lighted stakes installed at strategic corners for better visibility.</p> <p><u>Income from Theatre Group (Undertow)-</u> New theatre Group just launching.</p> <p>Motion- The SCCA will recoup 10% not 20% of the their sales. 1ster- RT 2nder-JP Carried by All</p>

		<p><u>SCCA Board Structure</u>- Reminder to all members it would be appreciated if each Board member could commit to fulfilling their 2 year tenure.</p> <p><u>Board November Workshop Dates</u>- The training will focus on finalizing the Board Manual</p> <p>Action-Cora will contact Colin Funk to confirm Nov 23rd. The training will take place after the Board Meeting that day.</p>
5		<p>Standing Committee Reports:</p> <p><u>Finance Committee</u>- JP has accepted the executive role as the treasurer. Action- JP will meet with Janice Tomlinson and Cora to get up to speed.</p> <p><u>HR Committee</u>- Motion for MT to be the Chair for the HR Committee 1ster- RT 2nder-SB Carried by All</p> <p><u>Cemetery Committee</u>- -Proposal to review the Cemetery Committee/ Death Care By-Laws and bring back to the Board re how the SCCA and the Death Care Collective can work together more formally re, burial fees/ digging fees/ family fee and budget allocations required for the SCCA in the future. -Emergency access to private property which is currently blocked by a rock and removed when required. Action- This current method will be revisited in a future Board meeting.</p> <p><u>Friday Market Committee/ Cortes Days</u>-JP provided and update -Cortes Days Venders- Unhappy with the setup for venders at the event Action- better plan for the location of Vender Booths will be reviewed before next year's event Friday Market- <u>Reserved spots/ No Shows</u>- Future discussion- Will a fee be charged for the above. -On-going Safety concerns on site- Children climbing on rocks and propane tanks. Action- Signage in future Action -Other Signage- No Dogs in Hall Hours Vender Open</p> <p>-Market Flow for venders/ pedestrians has been problematic</p>

		<p>Action- The Committee will create a plan to rectify which includes how to address any other vender issues.</p> <p><u>-Vender Appreciation Event-</u> Event has been set up and invitations sent out to all.</p> <p><u>-Advertising for Friday Market</u> Potential for grants, incorporating the SCCA logo, classification of the market? (artesian/ BC farmers market), Market sign and pamphlets at the Ferry</p> <p><u>-Holiday Market-</u> Dec 1st this year</p>
6		<p>New Business</p> <p><u>Resignation of 2 Board Members</u> For personal reasons both Karen Jones and Chris Good have sent emails to the Board for their immediate resignation.</p> <p>Letter of Complaint to Board- A parent has notified the board that the ED has breached her agreement with the parent who has been sending her child to Playschool. She was concerned about having non-binary policy for staffing.</p> <p>Action- A formal non-binary policy and in the general policy for Mansons Hall. Training to all will be provided.</p>
7		<p><u>Next board meeting:</u> November 23 at 2pm after the Retreat.</p>
8		<p><u>Check-Outs with each member-</u> checking in on the “pulse” of the members at the end of the meeting.</p>
9		<p>Adjournment at 12:14 pm</p>

